



NOTICE OF PUBLIC MEETING

REGULAR MEETING OF THE BOARD OF TRUSTEES

Monday, January 11, 2016

5:00 p.m.

1500 West Agency Road

West Burlington, Iowa

Board Room

Tentative Agenda

1.0 Routine Items

1.1 Call to Order, Roll Call, and Pledge of Allegiance

1.2 Adoption of Formal Agenda

1.3 Communications (Limited to Five (5) Minutes per Individual)

1.3.1 Audience

1.3.2 Administration

1.3.3 Board

1.4 Iowa Association of Community College Trustees Report

2.0 World Changing – Changing Our Thinking

Statewide Impact of State Aid on Community College Budgets

3.0 Action Items

3.1 Approval of Consent Agenda

(NOTE: All matters listed on the attached Consent Agenda are considered to be Routine by the Board of Trustees and will be enacted by one motion. There will be no separate discussion of these items. If discussion is desired, that item will be removed from the Consent Agenda and will be considered separately.)

4.0 Accountability

4.1 Review of President's Goals

4.2 President's Report

4.3 Ft. Madison Center Update

4.4 Monthly Financial Report

4.5 Facilities Update

5.0 Future Meetings

Iowa Association of Community College Trustees (IACCT) meetings:

- January 27 at 9 a.m. at IACCT Office
- January 27 – 28 Student Legislative Summit at the Holiday Inn Mercy Campus
- February 22 – 23 at Embassy Suites
- March 3 at 9 a.m. at IACCT Office
- April 6 at 9 a.m. at IACCT Office
- May 6 at 9 a.m. at IACCT Office

SCC Board of Trustees meetings:

- Wednesday, February 3, 5 p.m. at West Burlington Campus (Special Board Meeting re: public hearing for Industrial Maintenance Tech building)
- Monday, February 15, 5 p.m. at West Burlington Campus (Regular Board Meeting)
- Monday, March 7, 5 p.m. at West Burlington Campus (Special Board Meeting re: Certified Budget and General Obligation Bonds)
- Monday, March 21, 5 p.m. at West Burlington Campus (Regular Board Meeting)
- Monday, April 18, 5 p.m. at West Burlington Campus (Regular Board Meeting)
- Tuesday, May 10, 4:30 p.m. at West Burlington Campus (Regular Board Meeting)

6.0 Adjournment

This notice is given pursuant to Chapter 21, Code of Iowa.



Sherry Zeller, Board Secretary

Item 3.1
CONSENT AGENDA

for
January 11, 2016, Regular Board Meeting

1. Approval of Minutes for the December 14, 2015, Pre-Board Meeting and the December 14, 2015, Regular Board Meeting

2. Presentation of Bills of Account

3. Resignations, Terminations and Mutually Agreed to Contract Adjustments

a. Wendy Kasemeier

Position: Custodian II

Date of Hire: 04/07/2014

Last Day of Employment: 12/17/2015

Reason: Personal

b. Sheri Knipe

Position: Cashier/Business Office Assistant

Date of Hire: 10/15/2012

Last Day of Employment: 01/31/2016

Reason: Accepted Admin. Assistant - CBIZ/Econ.
Development position

c. Paula Lauer

Position: Evening Receptionist/Housekeeper

Date of Hire: 08/18/2003

Last Day of Employment: 06/30/2016

Reason: Early Retirement

d. Nora Vera-Godwin

Position: Spanish Instructor

Date of Hire: 08/17/2000

Last Day of Employment: 08/21/2016

Reason: Early Retirement

e. Tom Haas

Position: Business Instructor

Date of Hire: 08/13/1984

Last Day of Employment: 08/21/2016

Reason: Early Retirement

4. Employment Contracts

a. Sheri Knipe

Position: *Administrative Assistant-CBIZ/Economic Development*

(Replacement)

Contract Period: February 1, 2016 – June 30, 2016

Hourly Wage: \$15.78 (\$13,760.00 annual)

Education: A.A. – Trinity Bible College, Ellendale, ND

B.A. – Trinity Bible College, Ellendale, ND

Experience: Cashier/Business Office Assistant – SCC, West Burlington, IA
Financial Aid Secretary –Northwest Iowa Community College,
Sheldon, IA

Financial Aid Director /Admissions Director /President Secretary
– Trinity Bible College, Ellendale, ND